



Belton Lane Primary School

Belton Lane Community Primary School, Green Lane, Grantham, NG31 9PP

BELTON LANE PRIMARY SCHOOL

Person Specification

JOB TITLE Midday Supervisory Assistant

GRADE Grade 3

Knowledge

1.1 Experience of children or young people

Experience

2.1 Experience of lunchtime supervisory role or experience of working with children in a school environment

2.2 Experience of actively initiating and promoting play activities with children

2.3 Experience of working effectively as a member of a team

Skills & Abilities

3.1 Effective communication skills and good literacy skills

3.2 Communicate clearly with staff and children.

3.3 Ability to work effectively as a part of a team.

3.4 Ability to motivate and positively interact with children.

3.5 Ability to engage children in cooperative play

3.6 Settle disputes between children calmly and fairly.

3.7 React calmly and appropriately in an emergency, with the health and safety of both pupils and staff a prime concern.

3.8 Ability to supervise and organise pupils during the dining hall and during lunchtime play.

3.9 Able to promote the safe and appropriate use of play equipment through example and guidance

3.10 Ability to maintain confidentiality

3.11 Ability to show initiative and apply effective strategies to deal with situations which may arise in school

Personal Qualities

4.1 Able to promote and maintain good relationships with children and staff

4.2 Reliable

4.3 Calm and patient

4.4 Positive and enthusiastic

4.5 Good role model

4.6 Empathetic and approachable

4.7 Good sense of humour

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